



**भारतीय विमानपत्तन प्राधिकरण  
AIRPORTS AUTHORITY OF INDIA**

**DIRECTORATE OF CERTIFICATION OF ATS PERSONNEL  
RAJIV GANDHI BHAWAN, NEW DELHI-110003  
[File No. AAI/CAP/2026/2-002/CAPC]**

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# CAPC

**CERTIFICATION OF ATS PERSONNEL CIRCULAR NO. 01 of 2026**

**CHECKLIST OF CERTIFICATION OF ATS PERSONNEL CIRCULARS (CAPCS)**

**1. Introduction:**

- 1.1 CAP circulars (CAPCs) are issued by the Directorate of Certification of ATS Personnel (CAP) for establishing the processes and procedures for implementation of Aircraft Rules 1937, DGCA CARs and other DGCA circulars related to training and licensing of ATCOs.
- 1.2 A CAPC is cancelled by the Directorate of CAP when the contents of CAPC have either been included in Rating Training Manual or been superseded by another CAPC or have become obsolete.
- 1.3 The CAPC checklist contains all those CAPCs which are valid as on the 1<sup>st</sup> January of a particular year.

**2. Purpose:**

- 2.1 Purpose of this CAPC is to provide updated information to the users of CAPCs about the currency of CAPCs as on 1<sup>st</sup> January 2026.

**3. Scope:**

- 3.1 The CAPC is applicable to all the users of CAP Circulars (CAPCs) issued by the Directorate of the CAP.

**4. Procedures:**

- 4.1 A list of CAPCs which are current as on 1<sup>st</sup> January 2026 is appended below:



CAPC Number and year of issue	Subject
<b>CAPC 05 of 2019</b>	Distribution, record keeping and maintenance of logbook of personnel of Air Traffic Services
<b>CAPC 03 of 2020</b>	Application for issue and renewal of Student Air Traffic Controller's Licence
<b>CAPC 05 of 2020</b>	Selection and authorisation of Training In-Charge(s) at ATS stations
<b>CAPC 10 of 2020</b>	Qualification, selection and authorisation of instructors and examiners at Approved ATS training organisations (ATSTO)
<b>CAPC 04 of 2021</b>	Authorization to Perform ATC Duty Temporarily Without Endorsement of That Rating on the Licence
<b>CAPC 05 of 2021</b>	Application for Issue of Air Traffic Controller's Licence and Endorsement of Rating(s)
<b>CAPC 02 of 2022</b>	Aeromedical Disposal of Air Traffic Controllers infected with COVID-19
<b>CAPC 03 of 2022</b>	Link of DGCA Empanelled Class 1/Class 3 Medical Examiners/IAF Boarding Centres and Class 3 Medical Procedures issued by DGCA
<b>CAPC 04 of 2022</b>	Maximum Duration for Completion of On-The-Job-Training at ATS Stations/Unit with limited watch hours (less than H-24)
<b>CAPC 05 of 2022</b>	Class-3 Medical Assessment Certificate to be issued by AMA of AAI
<b>CAPC 06 of 2022</b>	Conduct of Instructor Technique Course and Recurrent Training of Instructors/ Examiners
<b>CAPC 07 of 2022</b>	ATR on DGCA Surveillance Audit and Internal Inspection
<b>CAPC 02 of 2023</b>	Rating Training Manual for Personnel of Air Traffic Services
<b>CAPC 03 of 2023</b>	Introduction of Certification of ATS Personnel Circular (CAPC-Amendment)



<b>CAPC 04 of 2023</b>	Area Control Centre Planning Rating (ACC-PLR)
<b>CAPC 02 of 2024</b>	Categorisation of ATS Stations
<b>CAPC 03 of 2024</b>	Procedure for completion of Competency or Recency requirements of ATS Stations through Simulation exercises
<b>CAPC 04 of 2024</b>	Authorization to Perform Duty in Newly Established ATS Unit

**5. Queries:**

- 5.1 Any queries or further guidance required on the contents of this CAPC should be addressed to:

Executive Director [CAP]  
Airports Authority of India  
Rajiv Gandhi Bhawan  
Safdarjung Airport  
New Delhi-110003  
E-mail: [edcap@aai.aero](mailto:edcap@aai.aero)

**6. Validity**

- 6.1 This CAPC supersedes CAPC 01 of 2025 and will remain in force until further notice.

**(RAKESH BHATNAGAR)**  
**EXECUTIVE DIRECTOR [CAP]**  
**AIRPORTS AUTHORITY OF INDIA**  
**Dated: 01-01-2026.**